

## SCHOOL BOARD CLERK

On recommendation of the superintendent, a clerk is and a deputy clerk may be appointed annually at the organizational meeting of the School Board.

The clerk and deputy clerk, if any, are each bonded in an amount no less than ten thousand dollars (\$10,000), and the School Board pays the premiums for each bond. The clerk and deputy clerk, if any, discharge under the general direction of the superintendent all duties as required by law and such other duties as may be required by the School Board or the Board of Education.

Adopted: June 1996

Revised: June 7, 2011; June 2, 2015; April 5, 2022

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Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-76, 22.1-77.

Cross Ref.:	BBFA	Conflict of Interests and Disclosure of Economic Interests
	BCA	School Board Organizational Meeting
	BHB	Board Member In-Service Activities
	CBCA (optional)	Disclosure Statement of Superintendent